

## tenants' notice to vacate

I/We \_\_\_\_\_

Of \_\_\_\_\_  
(Current Rental Property Address)

I/we understand that I/we am/are required to give 21 days notice, under the terms of my/our Tenancy Agreement and wish to vacate the premises on:

Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Tenant \_\_\_\_\_ Tenant  
\_\_\_\_\_ Tenant \_\_\_\_\_ Tenant

Are you vacating prior to the expiry of your Tenancy Agreement?  
Yes  No

If yes, have you signed a "Break Lease" form?  
Yes  No  (If no, you must speak with your Property Manager)

### **New Contact Details:**

Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

Forwarding address: \_\_\_\_\_

\_\_\_\_\_

**A Notice to Vacate must be signed by the tenants and served to the Agent by post or hand delivered to the Agents premises -**

Received in office on \_\_\_\_\_ by \_\_\_\_\_